



Faculty	<b>Faculty of Political Science and International Relations</b>
Unit	<b>Department of International Relations</b>
Public call	Two (2) temporary full-time positions for Assistant Professor (Art.34-35 <a href="#">Professor's Regulation</a> ).
Contract period	Starting date: 15/01/2019 (day/month/year) End date: upon the return of the replaced teachers (from 1 to 4 years).
Profile requirements	<ul style="list-style-type: none"><li>• Desirable Doctorate Degree in International Relations, Political Science or related disciplines.</li><li>• Master's Degree in International Relations, Political Science or related disciplines.</li><li>• Undergraduate Degree in International Relations, Political Science or related disciplines.</li><li>• Minimum 3 years of university teaching experience.</li><li>• Research and consulting experience (more than 100 points according <a href="#">Professor's Regulations</a>).</li></ul>
Application process	<p>➔ All candidates must upload their profile and the following documents at the <a href="#">university website</a>:</p> <ol style="list-style-type: none"><li>1. Personal résumé.</li><li>2. University's supplementary résumé format (<a href="#">here</a>).</li><li>a) Copy of diplomas.</li><li>b) Certifications of academic and professional experience.</li><li>c) Certificate of English proficiency (Level B2 - accredited).</li><li>d) Fluency in Spanish (for non-native speakers, Level B2 or the equivalent)</li><li>e) Copy of intellectual productions.</li></ol> <p>➔ Letter of intent, in which the candidate explains why he considers to be up to profile requirements (maximum 3000 characters).</p>
Information and document delivery	<ul style="list-style-type: none"><li>• Yovana Leal Tovar - Facultad de Ciencias Políticas y Relaciones Internacionales Cl 40 No. 6-23, Gabriel Giraldo Building, 8<sup>th</sup> Floor, Bogotá D.C., Colombia Email: <a href="mailto:yovana.leal@javeriana.edu.co">yovana.leal@javeriana.edu.co</a> ; Tel: (57-1)3208320 Ext. 2484</li><li>• Documentation delivery may be physical or electronic.</li></ul>
Schedule	<ul style="list-style-type: none"><li>• On p.2 of this document.</li></ul>



**Stages and schedule of the selection process**

<b>N°</b>	<b>Stage</b>	<b>Process</b>	<b>Date or period (day/month/year)</b>
<b>1</b>	<b>Call opening and closing</b>	Registration of candidates in the <a href="#">University's website</a> and document delivery.	05/10/2018- 26/10/2018
<b>2</b>	<b>Preselection of candidates</b>	A Professoral Committee of the Faculty will review the résumés of the candidates and make a preselection.	29/11/2018- 01/11/2018
<b>3</b>	<b>Publication of preselected candidates and request for academic proposal</b>	Preselected candidates will be contacted and asked to submit an academic proposal (a course program according to requirements).	02/11/2018
<b>4</b>	<b>Reception of the academic proposal</b>	Pre-selected candidates must send their proposal to <a href="mailto:yovana.leal@javeriana.edu.co">yovana.leal@javeriana.edu.co</a>	07/11/2018
<b>5</b>	<b>Presentation of the academic proposal</b>	Pre-selected candidates will be summoned to dictate a 20-minute class.	13/11/2018 - 15/11/18
<b>6</b>	<b>Interviews</b>	Best evaluated candidates will have an interview with the Selection Committee.	20/11/2018
<b>7</b>	<b>Committee's report sent to Faculty Dean</b>	The Selection Committee will notify the Dean about the results of the call.	23/11/2018
<b>8</b>	<b>Publication of results</b>	The results of the call will be published on the Faculty's website. All candidates will be notified by email.	26/11/2018
<b>9</b>	<b>Legal recruitment process</b>	Professor's documents will be sent to the Academic Vice-Chancery for review and categorization. Once approved, Human Management will proceed with the offer of the work contract.	28/11/2018
<b>10</b>	<b>Starting date</b>	Initiation of working period according to the contract.	15/01/2019